



Product Safety Policy

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Rev.: 03
Revision Date: 4/08/2021
Last Review Date: 4/08/2021
Original Date: 2/15/2018
Owner: Quality Manager
Pages: 1 of 2

The company's product safety policy is to provide competitive corrugated non-food contact packaging and digital printed products and services of the highest standards of performance and reliability thus ensuring product safety, legality, regulatory compliance, and quality. By achieving this goal the company will consistently satisfy the mutually agreed needs and expectations of its customers, achieve business success and ensure that our products are always safe and conform to statutory and regulatory requirements.

This is achieved through our IMS containing quality and safety policies and procedures that meet the requirements of the BRCGS Global Standard for Packaging & Packaging Materials, ISO 9001 Requirements, and industry best practices reflecting the competence of the company to customers and independent authorities.

To ensure success of this policy, Senior Management is directly responsible for establishing clear objectives to maintain and improve the quality, safety and legality of products manufactured, in accordance with the product safety and quality policy and the requirements included in our IMS. These objectives are:

- documented and include targets or clear measures of success;
- clearly communicated to relevant staff;
- monitored, and the results reported at a suitable predetermined frequency to the site's executive management.

Senior Management is also responsible for reviewing and auditing performance of product safety and quality by ensuring an adequate HACCP is in place, including a full hazard analysis of all operations.

Senior management has defined and will maintain a clear and effective plan for the development and continual improvement of a product safety and quality culture. This includes:

- defined activities involving all sections of the site that have an impact on product safety and quality. This can include, but is not limited to:
 - communication;
 - training;
 - feedback from employees;
- a description of how the activities will be undertaken and measured, and the intended timescales;
- a review of the effectiveness of completed and ongoing activities.

This policy is thoroughly communicated to staff and hung throughout the facility.

As Quality Manager, I have overall responsibility for ensuring that company product quality and safety standards, policies and procedures are maintained and implemented, and that quality and safety performance is regularly reviewed and continually improved.

Quality Manager: *Brad Kephart*

Date: 4/08/2021



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REVISION HISTORY

Rev: 03, 4/08/2021 – Policy revised to state scope of products / services; include senior management’s commitment to objectives and product safety & quality culture. – By: bstrahm; Approved: bkephart; Ischroeder.

For prior revision history see paper Document Change Forms